

**J E F F E R S O N   C O U N T Y   P L A N N I N G   D E P T**  
**Courthouse**  
**PO Box H**  
**Boulder, MT 59632**  
**(406) 225-4040**



**Date:** March 3, 2021

**To:** Jefferson County Commissioners

**From:** LaDana Hintz, Planner

**Subject:** Jefferson County's Capital Improvements Plan, Jefferson County's Road Map Series, and Jefferson County's Fire Service Needs Assessment

Dear County Commissioners,

In 2019, Jefferson County hired Great West Engineering and Fire Logistics Incorporated to create a capital improvements plan, inspect and inventory conditions of some county roads, and complete a fire needs assessment. The consultants completed their work in 2019 and 2020 and documents have been created to memorialize that information. Great West has produced the Jefferson County Capital Improvements Plan (*dated October 2020*) and the Jefferson County Road Inventories Map Series (*dated October 2020*). Fire Logistics Incorporated, with the assistance of Great West Engineering, produced the Jefferson County Fire Needs Assessment (*dated July 2020*). These documents will serve as guiding documents to assist the County Commission as it plans for future capital improvement projects and plans for increased public service needs associated with growth and development.

On September 25, 2020, the County Commission adopted the Fire Service Needs Assessment under Resolution 30-2020. The Fire Service Needs Assessment is meant to be a supporting document and integral component to the Capital Improvements Plan. Timing of completion of the two documents did not allow them to initially be adopted together. To solidify the integral nature of the two documents the Fire Service Needs Assessment should be readopted when adopting Resolution 07-2021.

I have attached a copy of the Capital Improvements Plan and Road Inventories Map Series to this memo. Since you already reviewed and adopted the Fire Service Needs Assessment, I have not attached that document for you again, but can provide you with a copy if necessary.

A public hearing should be held prior to adopting the Capital Improvements Plan, Jefferson County's Road Map Series, and readopting the Jefferson County's Fire Service Needs Assessment to give the public the opportunity to review and comment. Notice of the public hearing will be published in the March 3<sup>rd</sup> and March 9<sup>th</sup>, 2021 editions of the Boulder Monitor and the Whitehall Ledger. The public hearing with the County Commissioners is scheduled for March 16, 2021 at 2:00 p.m.